

14/ 45F Issuance of permission for granting advertisement rights under Haryana Municipal Corporation advertisement Byelaws 2018 and Haryana Municipal advertisement Byelaws 2019

Name of the service	Issuance of permission for granting advertisement rights under Haryana Municipal Corporation advertisement Byelaws 2018 and Haryana Municipal advertisement Byelaws 2019
Designated Officer	Commissioner /Executive Officer/Secretary
Documents	<ul style="list-style-type: none"> • Application Form (as per Annexure 3 of Haryana Municipal Advertisement Bye Laws 2018 and Haryana Municipal Corporation Advertisement Bye-Laws 2019) • Director Information • Property Tax/Building permit • PAN No. • ID proof • Service Tax No. • Certified Structural Engineer Ownership details • Contract Agreement between agency and owner • City plan with location of advertisement site • GPS coordinate of site • Photograph of site (signed by owner and agency) • Sketch plan of site (signed by owner and agency) • No Dues Certificate • Architectural Drawings (elevation, measurement at scale 1:1000) • Ownership documents: Sajra, intakal, jamabandhi, mutation, lease deed etc
Fees	<p>Registration fee of INR 10,000 per case for 6 years</p> <p>OMD application (single) = INR 1000</p> <p>OMD application (multiple upto 5) = INR 5000</p> <p>Fee charges applicable as prescribed under notification 21.05.2021</p>
Timeline	60 Days from the date of receipt of complete documents
Procedure	<ol style="list-style-type: none"> 1. The applicant shall register in the concerned municipality with requisite payment of registration fees on website http://adv.ulbharyana.gov.in/ 2. The applicant shall submit online application for obtaining permission from the concerned MC where he/she is already registered 3. The applicant shall submit all required scanned copy of documents and requisite security online. 4. The successfully submitted application will go to the login ID of concerned Municipality. 5. The file shall be processed by BI for document assessment and preparing site visit report > ME/ATP for recommendation as per prevailing policy/bye-laws > Commissioner /Executive Officer/Secretary for approval/rejection of file. 6. The applicant will revert to on hold application and submit the requisite information or dues (if any) to the concerned Municipality. 7. Dealing official will check the resubmitted application/documents/payments and assess the application for approval/rejection. 8. Upon approval, the permission letter shall be issued with the signing of agreement as per the policy shall be signed.