

11. Obtaining Road Cutting permission

Name of the service	Obtaining Road Cutting permission
Designated Officer	Municipal Corporation: Joint Commissioner Municipal Council: Executive Officer Municipal Committee: Secretary
Document	1-Photo of Road Cutting Location. 2-Photo of Building.
Fees	Fees defined upon site inspection Report.
Timeline	60 Days
Procedure	<ol style="list-style-type: none"> 1. The applicant shall create User ID submit the copy of all the requisite documents/drawings to the concerned MC office. 2. The documents will be checked by the JE/BI of the concerned office and accordingly the site report shall be prepared by concerned MC office. 3. Upon site report, the concerned ME/XEN shall verify all the facts of the documents/drawing viz-a-viz prevailing policies and raise the fee demand to the applicant. <ol style="list-style-type: none"> a. if application/documents are found correct and payment received. <ol style="list-style-type: none"> i. The application shall be recommended by the XEN/ME to the Commissioner/Jt. Commissioner/ Executive Officer/ Secretary (as the case may be) for approval/ rejection. b. If any discrepancy is found in the application/documents, <ol style="list-style-type: none"> i. The discrepancy will be intimated to the applicant. ii. The applicant will revert to observation and submit the requisite information. iii. Upon receiving of the payment, the application shall be recommended by the XEN/ME to the Commissioner/Jt. Commissioner/ Executive Officer/ Secretary (as the case may be) for approval/ rejection. 4. The approval shall be given by Commissioner/Jt. Commissioner/ Executive Officer/ Secretary (as the case may be) for approval/ rejection. 5. After approval J.E upload the Certificate on Portal for Approval/Rejection.