



1. All the District Municipal Commissioners in the State of Haryana
2. All the Commissioners of the Municipal Corporations in the State of Haryana
3. Sh. Rohtash Bishnoi, Additional Municipal Commissioner, Municipal Corporation, Gurugram
4. Sh. Inderjeet Kularia, Additional Municipal Commissioner, Municipal Corporation, Faridabad
5. Sh. Hardeep, Deputy Municipal Commissioner, Municipal Corporation, Sonapat
6. Sh. Prashant, Secretary, Municipal Committee, Meham
7. All the Executive Officers/Secretaries of Municipal Councils/Committees in the State of Haryana


Memo No.: DULB/DMC-HQ/2022/ 277.
Dated: 03.11.2022

Subject: - Proceedings of 15th Steering Committee meeting held under the chairpersonship of Hon'ble Urban Local Bodies Minister, Haryana on 18.10.2022 at 11:00 A.M. in Municipal Corporation, Karnal regarding status review of property survey being conducted across all the ULBs in the State of Haryana.

On the Subject cited above.

2. Please find enclosed herewith the proceedings of 15th Steering Committee meeting held under the chairpersonship of Hon'ble Urban Local Bodies Minister, Haryana on 18.10.2022 at 11:00 A.M. in Municipal Corporation, Karnal regarding status review of property survey being conducted across all the ULBs in the State of Haryana, for information and necessary action.
3. Keeping in view of above, you are hereby requested to ensure necessary compliance of all the directions and instructions given by Hon'ble ULBM, W/ACS ULB in the review meeting of ULB department regarding the review of property survey being conducted across all the ULBs in the State of Haryana in the 15th Steering Committee.

DA/as stated above.


03/11/2022
Deputy Municipal Commissioner (HQ),
for Director, Urban Local Bodies,
Haryana, Panchkula.

CC to:

1. PS/ULBM
2. PS/ACS ULB
3. PA/DULB
4. ADULB
5. CTP-II
6. CE-IT
7. GM-IT
8. Yashi Consulting Services Pvt. Ltd for compliance and necessary action.

Draft Proceedings of 15th Steering Committee meeting held under the Chairpersonship of Hon'ble Urban Local Bodies Minister, Haryana on 18.10.2022 at 11:00 AM in Municipal Corporation, Karnal regarding status review of property survey being conducted across all the ULBs in the State of Haryana.

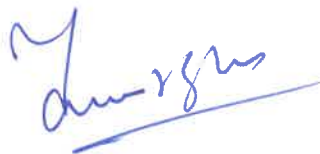
In the meeting, following were present: -

1. Shri Arun Gupta, IAS, Additional Chief Secretary to Government Haryana, Urban Local Bodies Department.
2. Shri Dusmanta K Behera, IAS, Director Urban Local Bodies, Haryana.
3. All the District Municipal Commissioners in the State of Haryana (List enclosed).
4. All the Commissioners of Municipal Corporations in the State of Haryana (List enclosed).
5. Shri Y. S. Gupta, Additional Director, Directorate of Urban Local Bodies, Haryana.
6. Shri K.K Varshney, Chief Town Planner-II, Directorate of Urban Local Bodies, Haryana.
7. Shri Ashok Rathee, Chief Engineer-IT, Directorate of Urban Local Bodies, Haryana.
8. Shri Rohtash Bishnoi, Additional Municipal Commissioner, Municipal Corporation, Gurugram.
9. Shri Hardeep, Deputy Municipal Commissioner, Municipal Corporation, Panchkula
10. Shri Prashant, Secretary, Municipal Committee, Meham.
11. Shri Aman Dhanda, Deputy Municipal Commissioner, Directorate of Urban Local Bodies, Haryana.
12. Shri Rajiv Sehdev, GM-IT, Directorate of Urban Local Bodies, Haryana.
13. EY LLP Team.
14. Shri Sanjay Gupta, MD Yashi Consulting Services Pvt. Ltd.

The attendees list is enclosed (F/A).

At the outset, W/ACSULB welcomed Hon'ble Urban Local Bodies Minister, Haryana along with all the participants. Hon'ble ULBM congratulated to W/ACSULB on his promotion and welcomed all the members present in the meeting with festive greetings. Hon'ble ULBM also enquired about the presence of all the DMCs/CMCs in the meeting.

W/ACSULB made a short presentation on the following agenda points of the meeting and status review of the various schemes and programmes being implemented in the State of Haryana.



Agenda of the meeting:

The meeting started with point wise status review on the following agenda points: -

- (i) **Status of Property Tax Survey.**
 - a. **Instructions & Directions (Actionable wise)**
 - b. **District wise Overall Status.**
 - c. **District - ULBs wise status of Data Made Live**
 - d. **Major Actionables**
- (ii) **NDC Portal Features**
- (iii) **Status of PPP Integration with Property IDs.**
- (iv) **Additional Agenda**
 - a. **Nagar Darshan Portal – Status.**
 - b. **Auto Appeal System (AAS) – Status.**
 - c. **Haryana Kaushal Rozgar Nigam (HKRN) – Status.**

A detailed discussion & deliberation was done on each point and all the agendas were reviewed in detail.

I. Status of Property Tax Survey.

Hon'ble ULBM initiated the agenda of property tax survey being conducted across all the ULBs in the State of Haryana by giving emphasis on the data integration shall be at top priority and completion of property tax work and data updation on NDC portal is the sole responsibility of the ULB under the supervision of the respective DMC/CMC.

W/ACSULB briefed about the current status of the project to the Chairperson and all the members present in the meeting.

- The chair was apprised about the Actionables for the ULBs whose data has been made live on the portal, ULBs whose data is sent by Directorate for data verification and updation, ULBs whose data is pending and not submitted by the ULBs after verification, ULBs who have not submitted the sign-off certificates and ULBs whose data is pending and not submitted by the survey agency to respective ULBs.
- The chair was briefed regarding the project details starting from the digitalization of the existing demand register records, updation of administrative boundaries and maps, etc. The digitised records were not updated and provided to the survey agency during project initiation.
- It was apprised that the survey agency has updated the records in coordination with the respective ULB. The department has updated the maps
- The agency has completed the property survey of all the properties falling within the MC limits of 90 ULBs (initially 93 ULBs). After completion of the survey, the task of data verification and integration was conducted at the level of ULBs.
- The data for 79 ULBs is made live on the NDC portal which includes all the pending arrears against the property as well as integrated and non-integrated properties as per the current survey.



a) The District wise of overall status of ULBs data made live on portal and pending is as follows:

S. No.	District Name	Total No. of ULBs	ULBs made live on Portal		ULBs pending to be made live	
			No. of ULBs	%age	No. of ULBs	%age
1	Bhiwani	4	4	100%	0	0%
2	Fatehabad	5	5	100%	0	0%
3	Jind	5	5	100%	0	0%
4	Kurukshetra	5	5	100%	0	0%
5	Mahendragarh	5	5	100%	0	0%
6	Mewat (Nuh)	4	4	100%	0	0%
7	Palwal	3	3	100%	0	0%
8	Panchkula	2	2	100%	0	0%
9	Panipat	2	2	100%	0	0%
10	Rewari	3	3	100%	0	0%
11	Rohtak	4	4	100%	0	0%
12	Sirsa	5	5	100%	0	0%
13	Karnal	7	6	86%	1	14%
14	Hisar	6	5	83%	1	17%
15	Kaithal	6	5	83%	1	17%
16	Sonipat	5	4	80%	1	20%
17	Ambala	4	3	75%	1	25%
18	Jhajjar	4	3	75%	1	25%
19	Yamunanagar	3	2	67%	1	33%
20	Gurugram	5	3	60%	2	40%
21	Charkhi Dadri	2	1	50%	1	50%
22	Faridabad	1	0	0%	1	100%
Total		90	79	88%	11	12%
* Sonipat ULB data is received on 16.10.2022 and the data will be made live on 20.10.2022						

b) Status of ULBs data made live on portal (79 ULBs):

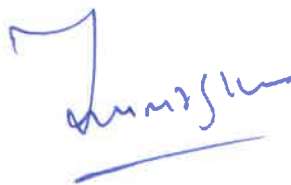
S. No.	District	Ulb Name	No. of Properties Identified in New Survey	Non-Integrated Properties of NDC	No. of Properties Made Live	Integrated Properties of existing NDC Data	%age of Integrated Prop w.r.t total NDC properties $G=(F/(D+F)) * 100$	Survey Data Without Name	Survey Data Integrated Without Name
	A	B	C	D	E = C+D	F		H	I
1	Ambala	Barara	15674	5627	21301	11921	67.93%	10281	6782
2	Ambala	Naraingarh	16109	6425	22534	12514	66.08%	6788	5253
3	Ambala	Ambala Sadar	96247	25593	121840	73086	74.06%	43113	26773
4	Bhiwani	Bawani Khera	10236	7937	18173	2967	27.21%	4088	409
5	Bhiwani	Bhiwani	77062	34112	111174	30237	46.99%	30892	11466
6	Bhiwani	Loharu	5455	22	5477	5414	99.60%	1516	1497
7	Bhiwani	Siwani	8626	690	9316	7142	91.19%	2839	1960
8	Charkhi Dadri	Charkhi Dadri	29781	8003	37784	14044	63.70%	13476	3474
9	Fatehabad	Bhuna	9904	1573	11477	6782	81.17%	3249	1599
10	Fatehabad	Fatehabad	27066	5512	32568	22172	80.09%	9332	5682
11	Fatehabad	Jakhal Mandi	4913	571	5484	3129	84.57%	1432	541
12	Fatehabad	Ratia	15008	4172	19180	4047	49.24%	6470	666
13	Fatehabad	Tohana	27490	12738	40228	16105	55.84%	10645	3027

S. No.	District	UIb Name	No. of Properties Identified in New Survey	Non-Integrated Properties of NDC	No. of Properties Made Live	Integrated Properties of existing NDC Data	%age of Integrated Prop w.r.t total NDC properties	Survey Data Without Name	Survey Data Integrated Without Name
	A	B	C	D	E = C+D	F	$G=(F/(D+F)) * 100$	H	I
14	Gurugram	Farukh Nagar	15479	2462	17941	5274	68.17%	9787	1474
15	Gurugram	Pataudi Mandi	28123	8494	36617	11308	57.11%	15662	3339
16	Gurugram	Sohna	52363	10240	62603	8346	44.90%	33257	2548
17	Hisar	Barwala	18477	5979	24456	9954	62.47%	8283	2317
18	Hisar	Hansi	40023	15491	55514	28756	64.99%	17409	9613
19	Hisar	Hisar	143428	36852	180280	109733	74.86%	58337	35264
20	Hisar	Narnaund	9108	2408	11516	5475	69.45%	4345	1648
21	Hisar	Uklana	7896	2791	10687	4546	61.96%	4221	2180
22	Jhajjar	Bahadurgarh	82952	14470	97422	54762	79.10%	33837	17289
23	Jhajjar	Beri	5882	784	6666	5735	87.97%	1355	1269
24	Jhajjar	Jhajjar	38649	5208	43857	18673	78.19%	20707	5418
25	Jind	Jind	74029	23131	97160	37103	61.60%	29043	6178
26	Jind	Julana	11320	4065	15385	1802	30.71%	5614	87
27	Jind	Narwana	22893	9398	32291	15322	61.98%	10367	5879
28	Jind	Safidon	17665	11110	28775	15135	57.67%	9007	6937
29	Jind	Uchana	10501	2721	13222	5018	64.84%	7120	2611
30	Kaithal	Cheeka	21202	5543	26745	9100	62.15%	11662	2209
31	Kaithal	Kaithal	73971	26216	100187	43979	62.65%	33982	13822
32	Kaithal	Kalayath	10367	3324	13691	5935	64.10%	5573	2034
33	Kaithal	Pundri	9017	1643	10660	4866	74.76%	4747	1557
34	Kaithal	Rajound	14234	2962	17196	4700	61.34%	10166	1248
35	Karnal	Assandh	11492	5570	17062	7187	56.34%	3807	1698
36	Karnal	Gharaunda	18801	8597	27398	10740	55.54%	10909	4474
37	Karnal	Indri	5932	1852	7784	3548	65.70%	1881	756
38	Karnal	Nilokheri	7107	4437	11544	4222	48.76%	2546	883
39	Karnal	Nissing	9108	3734	12842	4810	56.30%	4406	1472
40	Karnal	Taraori	12159	3636	15795	12144	76.96%	5564	5561
41	Kurukshetra	Ismailabad	10726	69	10795	9584	99.29%	6295	5284
42	Kurukshetra	Ladwa	15021	7890	22911	15021	65.56%	7520	7520
43	Kurukshetra	Pehowa	17939	7874	25813	17934	69.49%	7933	7929
44	Kurukshetra	Shahabad	18807	3840	22647	18804	83.04%	7969	7968
45	Kurukshetra	Thanesar	69941	32672	102613	47801	59.40%	21753	9563
46	Mahendragarh	Ateli Mandi	4593	1567	6160	2550	61.94%	1974	670
47	Mahendragarh	Kanina	7769	3372	11141	2994	47.03%	3184	688
48	Mahendragarh	Mahendragarh	16746	6943	23689	7686	52.54%	6650	2108
49	Mahendragarh	Nangal Chaudhary	10591	303	10894	9781	97.00%	6140	5553
50	Mahendragarh	Narnaul	39233	22107	61340	22109	50.00%	20275	8977
51	Mewat (Nuh)	Ferozpur Jhirka	11134	3914	15048	6231	61.42%	5449	1707
52	Mewat (Nuh)	Nuh	9127	3435	12562	5074	59.63%	4574	2254
53	Mewat (Nuh)	Punhana	10919	4760	15679	6508	57.76%	6398	2458
54	Mewat (Nuh)	Taoru	11061	5060	16121	7619	60.09%	5556	2851
55	Palwal	Hathin	8142	3101	11243	5863	65.41%	4387	2334
56	Palwal	Hodal	28580	3127	31707	8217	72.43%	14051	740
57	Palwal	Palwal	92412	18387	110799	14786	44.57%	45185	2309
58	Panchkula	Kalka	54241	27122	81363	33592	55.33%	30018	16353
59	Panchkula	Panchkula	98490	48591	147081	70469	59.19%	35628	15465
60	Panipat	Samalkha	14502	6250	20752	8927	58.82%	7464	4062
61	Panipat	Panipat	173725	57780	231505	96926	62.65	53293	17328
62	Rewari	Bawal	8550	3907	12457	3805	49.34%	3327	704
63	Rewari	Dharuhera	18611	8248	26859	11750	58.76%	9639	4837
64	Rewari	Rewari	64372	25925	90297	41088	61.31%	25805	13206
65	Rohtak	Kalanaur	12036	4669	16705	5371	53.50%	5026	1411
66	Rohtak	Meham	10935	3191	14126	8035	71.57%	3343	1555

S. No.	District	ULB Name	No. of Properties Identified in New Survey	Non-Integrated Properties of NDC	No. of Properties Made Live	Integrated Properties of existing NDC Data	%age of Integrated Prop w.r.t total NDC properties	Survey Data Without Name	Survey Data Integrated Without Name
	A	B	C	D	E = C+D	F	$G = (F/(D+F)) * 100$	H	I
67	Rohtak	Rohtak	204978	57043	262021	141807	71.31%	105072	52974
68	Rohtak	Sampla	9888	4447	14335	7835	63.79%	5973	4418
69	Sirsa	Ellenabad	13044	2429	15473	12198	83.39%	4297	3683
70	Sirsa	Kalanwali	10023	5805	15828	7595	56.68%	4656	2951
71	Sirsa	Mandi Dabwali	22426	9461	31887	17713	65.18%	10730	7400
72	Sirsa	Rania	9209	2424	11633	6353	72.38%	3729	1786
73	Sirsa	Sirsa	79133	25821	104954	57228	68.91%	32318	19211
74	Sonipat	Gannaur	22929	11398	34327	14297	55.64%	14327	8197
75	Sonipat	Gohana	34246	14710	48956	23468	61.47%	18837	12101
76	Sonipat	Kharkhoda	14388	8548	22936	6735	44.07%	8215	2987
77	Sonipat	Kundli	13262	332	13594	12985	97.51%	5915	5650
78	Yamunanagar	Radaur	10606	2058	12664	6181	75.02%	4980	1329
79	Yamunanagar	Sadhura	9634	452	10086	9610	95.51%	4132	4115
Total			24,07,718	7,95,157	32,02,875	14,70,263	64.90%	10,78,545	4,81,377

Actionable-I:

- All these ULBs shall only use online G8 receipt system developed by Head Office.
 - ULBs using G8 system developed at own level or any private service provider need to be discontinued immediately.
- Any claim/objection received (Normal/Tatkal), shall be resolved using the portal only.
 - Manual system of updation is strictly prohibited.
- Separate manual to Link – Delink properties shall be provided to the ULBs for correction of data where integration of Surveyed Property with Demand Register was wrongly done earlier by ULB.
 - The Link-Delink task is to be completed upto 30.11.2022.
- After 30.11.2022, the left-out properties which are not integrated shall be removed automatically from the portal.
- DMCs/CMCs shall ensure periodic review meetings for monitoring, identification and updating of non-integrated data.



c) Status of ULBs data pending to be made live on portal (3 ULBs):

S. No.	District	ULB Name	Properties as per Demand Register	Properties as per NDC	No. of Properties Identified in New Survey	No. of Properties Integrated with OLD Ptax ID	No. of Non-integrated Properties as per NDC portal	No. of Tax Re-assessment form Distributed/ Submitted	Total Claim/ Objections Received from Citizen both Online and Offline.	Total Claim/ Objections Resolved
	A	B	C	D	E	F	G	H	I	J
80	Sonipat	Sonipat*	1,46,057	1,51,467	1,78,009	1,11,959	39,508	1,78,009	14,161	14,161
*Sonipat ULB data is received on 16.10.2022 and the data will be made live on 20.10.2022										
SOCs received, data transfer by Survey Agency (YCSPL) In-Progress										
81	Gurugram	Manesar	-	39,990	1,11,541	23,084	16,906	1,11,541	1,239	1,239
82	Gurugram	Gurugram	3,98,162	4,80,680	5,14,073	3,83,280	97,400	5,14,073	14,362	14,362

Actionable-II:

- Agency has already submitted the Stage 1.1(C) data (ULB-wise) in excel files for verification to ULBs.
- DMCs & CMCs to ensure completion of the integration process by getting the OLD Property Tax ID of the non-integrated data integrated with the new survey data of the ULBs.
- In case such properties are not identified by the ULBs for integration, concerned DMC/CMC will provide a certificate that such properties are untraceable even after making all possible efforts.
- DMC/CMC to ensure updation of the property status (i.e. property falls under approved or unapproved colonies)
- ULBs to immediately perform Actionable-1 after completion of Actionable-2.

d) Status of pending ULBs:

Data pending and not submitted to the ULBs by Survey Agency (4 ULBs):

S. No.	District	ULB Name	Properties as per Demand Register	Properties as per NDC	No. of Properties Identified in New Survey	No. of Properties Integrated with OLD Ptax ID	No. of Non-integrated Properties as per NDC portal	No. of Tax Re-assessment form Distributed/ Submitted	Total Claim/ Objections Received from Citizen both Online and Offline.	Total Claim/ Objections Resolved
	A	B	C	D	E	F	G	H	I	J
83	Kaithal	Siwan	-	-	19,875	-	-	4,718	51	51
84	Jhajhar	Badli	-	-	16,673	-	-	5,181	12	12
85	Charkhi Dadri	Bhadra	-	-	10,043	-	-	1,785	-	-
86	Hisar	Adampur	-	-	12,883	-	-	7,015	107	60

Data pending and not submitted by the ULBs after verification (SOCs Pending) (4 ULBs):

S. No.	District	ULB Name	Properties as per Demand Register	Properties as per NDC	No. of Properties Identified in New Survey	No. of Properties Integrated with OLD Ptax ID	No. of Non-integrated Properties as per NDC portal	No. of Tax Re-assessment form Distributed /Submitted	Total Claim/ Objections Received from Citizen both Online and Offline.	Total Claim/ Objections Resolved
	A	B	C	D	E	F	G	H	I	J
87	Ambala	Ambala City*	92,052	95,386	1,00,791	68,057	27,329	1,00,791	8,959	8,959
88	Faridabad	Faridabad*	2,50,000	3,22,433	5,89,933	1,83,644	1,38,789	5,84,933	18,184	18,090
89	Karnal	Karnal	1,41,262	1,41,382	1,66,379	1,12,240	29,142	1,66,379	16,627	16,627
90	Yamunanagar	Yamunanagar	1,62,038	1,69,272	1,80,983	1,28,845	40,427	1,80,983	12,727	12,727
*Faridabad SOC received on 17.10.2022										
*Ambala City SOC received on 19.10.2022										

Actionable-III:

1) Agency has not submitted the Stage 1.1(C) data to the ULBs individually in excel files with Stage 1.1(C) SOC:

- The 4 ULBs (Adampur, Badli, Badhra, and Siwan) where the data is not submitted by the survey agency to the ULB, the survey agency needs to ensure submission of this data to the respective ULB
 - The relevant data like administrative boundaries, sector and colony boundaries, streets along with codes duly marked on base map in pdf format to all the ULBs for verification is pending. Survey agency to provide the same to ULBs by 07.10.2022
 - Agency shall provide the same data to the Head Office in .shp file format along with base map imagery (Drone or Satellite imagery) after verification by the ULB
- ULBs to immediately perform both Actionable-1 and 2 after completion of Actionable-3.**

2) The data is pending and not submitted by the ULBs after verification:

- ULBs to verify the property survey data and communicate in written any discrepancies identified in the survey data.
- The list of properties mismatched with the HSVP data needs to be provided by the agency to the ULBs separately. ULBs to provide HSVP properties with Name and Plot details to survey agency by 05.10.2022 and have this updated on NDC portal also.
- Agency shall provide the non-integrated properties to the ULBs again and concerned ULBs shall identify such properties wherein there is high demand and large arrears against the properties.



- Agency shall rectify and update all the discrepancies or shortcomings in the property survey data as informed by the ULBs.
- ULBs shall submit the Sign Off certificate of Stage 1.1(C) along with certified maps and boundaries by 10.10.2022
- After the completion of above-mentioned processes, agency shall submit the data through API to the Directorate along with certification, verification as per Sign Off certificate of Stage 1.1 (C) provided by the ULBs.

ULBs to immediately perform both Actionable-1 and 2 after completion of Actionable-3.

Major Points of Discussion:

- Hon'ble ULBM deliberated on all the above-mentioned status in detail.
 - The overall status of **90 ULBs** was discussed, from which **79 ULBs** has been made live, **4 ULBs** (Sonipat, Gurugram, Manesar and Faridabad) is in process.
 - Data is pending and not submitted to the ULBs by Survey Agency for **4 ULBs** (Siwan, Badli, Bhadra and Adampur).
 - **3 ULBs** (Ambala, Karnal and Yamunanagar) have not submitted the verified and updated data along with certification.
- The chair apprised dissatisfaction for the above mentioned 3 ULBs (Ambala, Karnal and Yamunanagar) and mentioned about the instruction letter issued by the department regarding completion of all the actionables as per stipulated timeline.
- The respective DMC/CMC were asked to give justification regarding non-compliance of the given directions.

i) MC Yamunanagar

- The letter sent by MC Yamunanagar regarding the shortcomings and errors in the data submitted by the survey agency was discussed in the meeting.
- AMC, MC Yamunanagar raised the concern regarding 12,727 objections received and mentioned that citizens were personally contacted for the issues, which were conveyed to the survey agency.
- Also, the number of properties taken for ground verification along with the coordinates submitted by MC Yamunanagar, multiple rounds of data integration, shortcomings in the records were discussed in the meeting.
- The survey agency submitted that 211 forms were reanalysed, and the report was submitted to MC Yamunanagar.
- **Hon'ble ULBM directed both MC Yamunanagar and Survey Agency to make all the efforts in completion of data verification and submit the updated data along with certification to the department, so that the data could be made live on the portal.**



- ii) **MC Karnal**
 - Commissioner, MC Karnal submitted that the observations regarding the issues raised by MC Karnal in the Stage 1.1(C) SOC are received from the department and is in the process of data verification and updation.
- iii) **MC Ambala**
 - Commissioner, MC Ambala mentioned that they have communicated their observations to the survey agency, to which the survey agency mentioned that they have replied to their letter
- **Hon'ble ULBM directed the Commissioners of MC Yamunanagar, MC Karnal and MC Ambala and the Survey agency to complete all actionable and get the data live on portal latest by 26.10.2022. He also directed that a meeting be scheduled with the commissioners of MC Yamunanagar, MC Karnal and MC Ambala and the Survey agency in his office in Chandigarh.**
- **Hon'ble ULBM discussed the issue regarding municipal taxes and dues, development charges, G8 and G9.**
 - It was apprised that, still many of the ULBs are using G8 system and portal developed at their own level or by any private service provider.
 - It was also apprised to the Chair regarding the status of pending ULBs who have not created **G8 operators on NDC Portal** in spite of directions already issued earlier.
- **Hon'ble ULBM discussed the issue regarding the Sub-division of plots.**
 - It was apprised that the utility for this is already available on the portal and ULBs were directed to process this as per relevant Rule, Act, Policy etc.
- **Hon'ble ULBM also discussed the issue regarding the status of Approved/Unapproved for the properties.**
 - It was apprised that any property whether it is a part of Approved/Unapproved colony and authorized/unauthorized building are separate things. NDC portal does not cater to the building violations and such cases shall be dealt separately based on Building regulations according to the Act and Byelaws. The status of property whether it is part of an Approved or Unapproved colony was updated by the respective ULBs and not the survey agency.

Instructions and Directions given by Hon'ble ULBM:

- A). The DMCs / CMCs shall ensure **wide publicity** at all the ULBs regarding property tax data being made live on the portal and facilitating the citizen regarding any claim/objection. In order to do this, following shall be ensured:
- ULBs shall inform all the **Public Representatives** formally.
 - ULBs to put **Hoardings** at prominent places.
 - ULBs to do **Citizen Engagement / Munadis** for public awareness.
 - ULBs to give **Newspaper Advertisements**, etc.
 - ULBs to **maintain records** of all these publicities done.



- B). The DMCs / CMCs shall ensure to setup **Common help desk** for facilitating the citizens.
- C). The DMCs / CMCs shall ensure any **claim/objection** received (**Normal/Tatkal**), shall be resolved using the **online portal only**, preferably the same day, to avoid any harassment to public:
- In case of **Normal Objection** (10 working Days), the Shortcomings to be conveyed to the applicant, if any. Timeline for the ULB will be stopped when the observation is communicated to the citizen. The applicant will have to submit the required documents/clarification Online on the portal within 3 working days. After submission of required documents by the applicant, timeline will start again from where it was stopped and concerned maker/checker will process the case as per rule.
 - There should be **no manual intervention**. **Speedy disposal** of claims/objections received from citizens and updation of data shall be ensured.
 - **Rejection reason** to be properly written under remarks for rejection cases.
- D). The DMCs / CMCs shall ensure that **Creation of New PID** is being looked upon very judiciously, since all properties falling within the MC limit have already been surveyed after ensuring 100% coverage from ULBs. Ideally, there should be no need of creation of new PID, if required then it should be created **only after the approval of respective DMC/CMC**. **Written Order** of DMC/CMC to be uploaded for this on the portal.
- E). ULBs to ensure owner **NAME matching** w.r.t NDC and new survey records immediately through the Admin login on the portal.
- F). Since, the completion of Property Tax work is the **sole responsibility** of the ULB under the supervision of respective DMC/CMC. The **DMCs / CMCs** shall ensure to **conduct regular review meetings** for day-to-day monitoring and implementation of this work.
- G). The DMCs / CMCs shall ensure the use **online G8 receipt system** developed by Head Office only:
- ULBs using **G8 system developed at their own level**, or any private service provider need to be **discontinued immediately**.
 - All ULBs to use only the **NDC Portal developed by Head Office** and **discontinue** any portal being developed at their own level or by any **private service** provider immediately.
- H). **ULBs to ensure** the following actions are completed **within one week** of time from the issuance of this letter:
- **Data Integration:** Provision of **Link – Delink properties** has been provided for correction of data where integration of surveyed properties with OLD PIDs was wrongly done by the ULBs. ULBs to correct and update the data on the portal using the **Admin Login** on the portal.



- It is the duty of municipality to check & update the status of **Approved/ Unapproved** for all Property IDs and concerned DMC / CMC must ensure it is completed within the stipulated timeline.
 - Also, ULBs to check & update the **Development Charges** against all Property IDs using the **Admin Login** on the portal within the stipulated timeline. All **other dues** (Property & Fire Tax, Water/Sewage usage charges, Solid Waste charges etc.) also needs to be checked by all the ULBs and if found incorrect, the same needs to be updated by the ULBs using the **Admin Login** on the portal within the stipulated timeline
- I). All ULBs who are yet to create the **G8 operators** on NDC portal, shall ensure the creation of G8 operators latest by **22nd October 2022**.
- J). Facility for **online payment (full/partial)** of Municipal Dues like Property & Fire Tax, Water/Sewage usage charges, Solid Waste charges, Development charges is available on NDC portal. There shall be no physical file system to carry out this process.
- K). NDC portal caters to the municipal dues with respect to Property & Fire Tax, Water/Sewage usage charges, Solid Waste charges & Development Charges.
- L). Apart from Municipal Dues, the NDC portal caters to the **status of property weather it is part of an Approved or Unapproved colony**. For NDC portal only the status of property is to be updated by way of checking it the property is part of an Approved colony or an Unapproved colony, it has nothing to do with the building violations being done. NDC portal does not cater to the building violations and such cases shall be dealt separately based on **Building regulations** according to the Act and Byelaws.
- M).As directed by Hon'ble ULBM and W/ACS ULB in the meeting all **DMCs/CMCs** shall attend the **Training workshop on single platform** with all the Staff related to **Property Tax, Planning and Technical** branch on **20.10.2022** (Thursday). Link for the same will be shared shortly.



II. Status of PPP Integration with Property IDs

The chair was apprised about the status of the **Parivar Pehchaan Patra (PPP)** integration with Property IDs.

a) **District wise status** of the integration of Property ID with **Parivar Pehchan Patra (PPP)** was reviewed and performance of all the ULBs was assessed after detailed deliberation, following is the status:

S. No.	District Name	Total properties	Properties Mapped	Properties Pending	Properties Mapped %	Owners Mapped %	Verified Properties Denied/Vacant
1	Ambala	2,27,836	70,686	1,57,150	31.02	59.83	379
2	Bhiwani	1,01,338	47,597	53,741	46.97	76.99	1622
3	Charkhi Dadari	29,756	12,208	17,548	41.03	75.66	151
4	Faridabad	5,57,987	43,934	5,14,053	7.87	15.5	1394
5	Fatehabad	84,327	28,716	55,611	34.05	53.57	2619
6	Gurgaon	7,03,929	1,71,594	5,32,335	24.38	42.91	50341
7	Hisar	2,18,801	77,910	1,40,891	35.61	61.61	8427
8	Jhajjar	1,27,445	25,118	1,02,327	19.71	36.49	3360
9	Jind	1,36,382	25,703	1,10,679	18.85	35.02	978
10	Kaithal	1,28,753	50,807	77,946	39.46	80.61	9586
11	Karnal	2,27,148	61,690	1,65,458	27.16	50.18	6776
12	Kurukshetra	1,32,298	32,428	99,870	24.51	41.21	1229
13	Mahendergarh	78,920	12,071	66,849	15.3	30.17	313
14	Mewat	42,234	35,663	6,571	84.44	168.38	14912
15	Palwal	1,29,070	36,335	92,735	28.15	55.57	1940
16	Panchkula	1,52,629	45,584	1,07,045	29.87	52.21	16
17	Panipat	1,88,199	83,331	1,04,868	44.28	65.53	195
18	Rewari	91,490	29,000	62,490	31.7	55.59	1602
19	Rohtak	2,37,616	60,286	1,77,330	25.37	51.44	1600
20	Sirsa	1,33,732	53,662	80,070	40.13	68.54	7963
21	Sonipat	2,60,169	1,01,189	1,58,980	38.89	82.14	6303
22	Yamunanagar	1,98,663	1,06,402	92,261	53.56	81.43	23519
Total		41,88,722	12,11,914	29,76,808	29.83%	52.46%	1,45,225

III. Nagar Darshan Portal – Status.

The current status of Demand received, and Action taken report on the Nagar Darshan Portal was appraised to the chair.

a) District wise Status of Demand received, and Action taken report on the Nagar Darshan Portal was reviewed and performance of all the ULBs was assessed after detailed deliberation:

S. No.	ULB Name	Demands Received			Feasible				Financial Approval			Project Award Detail				Action Taken Report	
		Total Demands Received	No. of Demands (by ER)	No. of Demands (by Citizen)	Recomm. By ER	Feasible	Not Feasible	Pending for Feasibility	Approved	Rejected	Not Required	Pending	Tender Allotted to External Agency	Executed by Deptt	Project Award Pending	initiated	Work Completed (100%)
	Total	399	83	316	309	11	23	275	4	0	2	5	0	2	4	0	1
1	Ambala	9	0	9	5	2	1	2	0	0	2	0	0	0	2	0	0
2	Bahadurgarh	2	0	2	2	0	0	2	0	0	0	0	0	0	0	0	0
3	Barara	1	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0
4	Barwala	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
5	Beri	1	1	0	1	0	0	1	0	0	0	0	0	0	0	0	0
6	Bhiwani	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
7	Faridabad	38	0	38	0	0	0	0	0	0	0	0	0	0	0	0	0
8	Farrukh Nagar	4	0	4	1	0	0	1	0	0	0	0	0	0	0	0	0
9	Firozpur Zhirka	8	8	0	8	1	7	0	0	0	0	1	0	0	0	0	0
10	Gharaunda	1	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0
11	Gurgaon	14	0	14	8	2	6	0	0	0	0	2	0	0	0	0	0
12	Hansi	10	5	5	8	0	8	0	0	0	0	0	0	0	0	0	0
13	Hisar	3	0	3	3	3	0	0	3	0	0	0	0	1	2	0	1
14	Jind	12	0	12	12	0	0	12	0	0	0	0	0	0	0	0	0
15	Julana	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
16	Kaithal	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
17	Kalayat	1	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0
18	Kalka	7	0	7	1	0	0	1	0	0	0	0	0	0	0	0	0
19	Karnal	6	2	4	5	0	0	5	0	0	0	0	0	0	0	0	0
20	Kharkhoda	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
21	Mahendergarh	1	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0
22	Mandi Dabwali	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
23	Manesar	2	0	2	1	1	0	0	1	0	0	0	0	1	0	0	0
24	Nangal Chaudhary	1	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0
25	Naraingarh	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
26	Nuh	2	2	0	2	0	0	2	0	0	0	0	0	0	0	0	0
27	Palwal	6	0	6	2	0	0	2	0	0	0	0	0	0	0	0	0
28	Panchkula	2	0	2	2	0	0	2	0	0	0	0	0	0	0	0	0
29	Pataudi	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
30	Pehowa	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
31	Pundri	4	0	4	3	0	0	3	0	0	0	0	0	0	0	0	0
32	Radaur	7	7	0	7	0	0	7	0	0	0	0	0	0	0	0	0

S. No.	ULB Name	Demands Received			Feasible				Financial Approval			Project Award Detail				Action Taken Report	
		Total Demands Received	No. of Demands (by ER)	No. of Demands (by Citizen)	Recomm By ER	Feasible	Not Feasible	Pending for Feasibility	Approved	Rejected	Not Required	Pending	Tender Allotted to External Agency	Executed by Deptt	Project Award Pending	Initiated	Work Completed (100%)
33	Ratia	154	0	154	154	0	0	154	0	0	0	0	0	0	0	0	0
34	Rewari	4	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0
35	Rohtak	8	0	8	4	0	0	4	0	0	0	0	0	0	0	0	0
36	Sadhaura	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
37	Safidon	57	55	2	57	0	0	57	0	0	0	0	0	0	0	0	0
38	Sirsa	4	0	4	2	1	0	1	0	0	0	1	0	0	0	0	0
39	Siwani	1	0	1	1	1	0	0	0	0	0	1	0	0	0	0	0
40	Sonipat	2	1	1	1	0	0	1	0	0	0	0	0	0	0	0	0
41	Tohana	11	0	11	10	0	1	9	0	0	0	0	0	0	0	0	0
42	Yamunanagar	2	2	2	4	0	0	4	0	0	0	0	0	0	0	0	0

IV. Auto Appeal System (AAS) – Status.

The current status of Auto Appeal System (AAS) under Right to Service (RTS) Act 2014 was discussed in the meeting. The ULBs where AAS data is received but required correction is as follows:

AAS Data received But Correction Required	
Sr. no.	Name of ULB
1	Hodal
2	Pundri
3	Samalkha
4	Siwan
5	Sonipat
6	Thanesar
7	Karnal

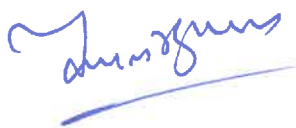
- It was directed to all the pending ULBs to submit the corrected data by this week.
 - MC Hodal submitted that it shall update the data by today.
 - MC Pundri submitted that correction is already done.
 - MC Thanesar submitted that correction shall be done by today 11:30 AM.
 - Remaining ULBs submitted that the data shall be updated by end of this week.

V. Haryana Kaushal Rozgar Nigam (HKRN) – Status.

The current status of Haryana Kaushal Rozgar Nigam (HKRN) was discussed in the meeting. The ULBs where HKRN data is received is as follows:

Sr. No.	District Name	Name of MC	Number of existing contractual employees required to be ported on Haryana Kaushal Rozgar Nigam Portal	Number of employees ported through HKRN	Pending employees to be ported on HKRN	Number of pending employees whose EPF data and ESI data is to be provided by the Department	Pendency for EPF	Pendency for ESI	Pendency for verification of experience (who had earlier worked in the Department)
1	Panchkula	Kalka	66	59	07	00	00	00	00
2		Panchkula	557	467	90	00	00	00	18
3	Ambala	Ambala	98	95	03	00	00	00	00
4		Ambala Sadar	96	95	01	00	00	00	00
5		Barara	04	04	00	00	00	00	00
6		Naraingarh	03	03	00	00	00	00	00
7	Yamuna Nagar	Radaur	08	06	02	00	00	00	12
8		Sadhaura	11	11	00	00	00	00	00
9		Yamuna Nagar	220	182	38	00	00	00	28
10	Kurukshetra	Ismailabad	00	00	00	00	00	00	00
11		Ladwa			00	00	00	00	00
12		Pehowa	03	03	00	00	02	02	00
13		Shahabad	06	04	02	02	02	02	04
14		Thanesar	179	176	03	00	18	18	11
15	Kaithal	Cheeka	16	16	00	00	00	00	00
16		Kaithal	54	54	00	00	00	00	28
17		Kalayath	09	09	00	00	00	00	00
18		Pundri	09	08	01	00	00	00	01
19		Rajound	05	02	03	00	00	00	01
20		Siwan	17	14	03	00	00	00	00
21	Karnal	Assandh	09	09	00	09	00	00	00
22		Gharaunda	15	15	00	00	00	00	01
23		Indri	10	10	00	00	00	00	00
24		Karnal	132	131	01	01	01	01	01
25		Nilokheri	05	03	02	00	00	00	00
26		Nissing	06	06	00	00	00	00	02
27		Taraori	17	14	03	00	00	00	00
28	Panipat	Panipat	04	04	00	00	00	00	00
29		Samalkha			00	00	00	00	00
30	Sonapat	Gannaur	14	14	00	00	00	00	00
31		Gohana	12	12	00	00	00	00	00
32		Kharakhoda	13	13	00	00	00	00	00
33		Kundli	12	12	00	00	00	00	00
34		Sonapat	67	67	00	00	00	00	02

Sr. No.	District Name	Name of MC	Number of existing contractual employees required to be ported on Haryana Kaushal Rozgar Nigam Portal	Number of employees ported through HKRN	Pending employees to be ported on HKRN	Number of pending employees whose EPF data and ESI data is to be provided by the Department	Pendency for EPF	Pendency for ESI	Pendency for verification of experience (who had earlier worked in the Department)
35	Rohtak	Kalanour	11	11	00	00	00	00	00
36		Meham			00	00	00	00	00
37		Rohtak	161	123	38	62	62	62	62
38	Jhajjar	Sampla			00	00	00	00	00
39		Badli			00	00	00	00	00
40		Bahadurgarh	32	26	06	00	00	00	00
41		Beri	09	09	00	00	00	00	00
42		Jhajjar	14	14	00	00	00	00	03
43	Gurugram	Farruk Nagar	09	09	00	00	00	00	00
44		Gurugram	1699	1662	37	1650	1350	775	24
45		Manesar	203	143	60	00	00	00	00
46		Pataudi Mandi	72	72	00	72	72	47	00
47		Sohna	92	92	00	57	57	55	00
48	Faridabad	Faridabad	392	00	392	00	00	00	00
49	Palwal	Hathin	06	00	06	00	00	00	00
50		Hodal	06	00	06	00	00	00	00
51		Palwal	17	00	17	00	00	00	00
52	Nuh	Firozpur Jhirka	07	07	00	05	00	00	05
53		Punhana	04	03	01	00	00	00	00
54		Nuh	12	12	00	00	01	05	00
55		Taoru	04	00	04	00	00	00	00
56	Rewari	Bawal	22	22	00	00	00	00	00
57		Dharuhera	17	16	01	00	01	01	00
58		Rewari	36	36	00	06	00	06	05
59	Mohinderagarh	Ateli Mandi	14	14	00	00	00	00	01
60		Kanina	23	23	00	00	00	00	00
61		Mahendergarh	07	07	00	00	00	00	00
62		Nangal Choudhary	14	11	03	00	00	00	00
63		Narnaul	56	56	00	00	00	00	00
64	Charkhi Dadri	Badhra	00	00	00	00	00	00	00
65		Charkhi Dadri	85	73	12	12	12	12	08
66	Bhiwani	Bawani Khera	10	10	00	00	00	00	00
67		Bhiwani	42	41	01	00	00	00	00
68		Loharu	02	02	00	00	00	00	00
69		Siwani	31	30	01	00	27	27	31
70	Jind	Jind	31	29	02	00	00	00	00
71		Julana	11	11	00	00	00	00	00
72		Narwana	20	10	10	00	00	00	00



Sr. No.	District Name	Name of MC	Number of existing contractual employees required to be ported on Haryana Kaushal Rozgar Nigam Portal	Number of employees ported through HKRN	Pending employees to be ported on HKRN	Number of pending employees whose EPF data and ESI data is to be provided by the Department	Pendency for EPF	Pendency for ESI	Pendency for verification of experience (who had earlier worked in the Department)
73		Safidon	24	24	00	00	00	00	00
74		Uchana	00	00	00	00	00	00	00
75	Hisar	Barwala	04	04	00	00	00	00	00
76		Hansi	20	11	09	20	20	20	20
77		Hisar	290	281	09	59	59	59	17
78		Narnound	08	08	00	00	00	00	00
79		Adampur	00	00	00	00	00	00	00
80	Fatehabad	Uklana	06	06	00	00	00	00	04
81		Bhuna	03	03	00	03	03	03	01
82		Fatehabad	28	25	03	00	23	23	03
83		Jhakhal Mandi	00	00	00	00	00	00	00
84		Ratia	16	13	03	00	13	13	0
85		Tohana	04	04	00	02	00	02	00
86	Sirsa	Ellanabad	05	05	00	00	00	00	00
87		Kalanwali	03	03	00	03	03	03	00
88		Mandi Dabwali	08	08	00	00	00	00	02
89		Rania	07	07	00	00	00	00	00
90		Sirsa	21	19	02	19	00	00	20
91	DULB	Panchkula (HQ)	116	116	00	00	00	00	1
Total			5,411	4,629	782	1,982	1,726	1,136	316

The meeting ended with a vote of thanks to all present.

