

**HARYANA GOVERNMENT
URBAN LOCAL BODIES DEPARTMENT
ORDER**

Government of Haryana in supersession to orders issued vide memo no. 15458 dated 01.12.2021 hereby issue the following orders/instructions to ensure Uniformity in the working of Municipalities & for checking the Quality & Monitoring of works being executed by the Municipalities in the State of Haryana.

1. The District Level Monitoring Committee is hereby re-constituted as per details given below:-

1.1 District Level Monitoring Committee for Municipal Council

- President/Chairman/Administrator of Municipal Council
- Executive Engineer of Municipal Council
- Municipal Engineer & Junior Engineer of concerned work
- One reputed social person of the locality

1.2 District Level Monitoring Committee for Municipal Committee

- President/Chairman/Administrator of Municipal Committee
- Concerned Executive Engineer (as designated in Annexure -A)
- Municipal Engineer & Junior Engineer of concerned work
- One reputed social person of the locality

2. The following directions are hereby issued for compliance in letter & spirit:-

2.1 The municipalities shall obtain monitoring report from the District Level Monitoring Committee and Officers specified as & at stages defined in the table below before the release of the payment:-

Sr. No.	Category of work	Concerned Chief Engineer (as designated in Annexure -A)	Concerned Superintending Engineer (as designated in Annexure -A)	District Level Monitoring Committee
1	Monitoring of works upto Rs 100 lakhs	Not required	Not required	Works at the stage of 50% and final completion of the work
2	Monitoring of works above Rs 100 lakhs upto Rs 200 Lakhs.	Not required	Works at the stage of 50% and final completion of the work	Works at the stage of 50%, 75% and final completion of the work
3	Monitoring of works above Rs 200 lakhs.	Works at the stage of 50% and final completion of the work	Works at the stage of 50%, 75% and final completion of the work	Works at the stage of 25%, 50%, 75% and final completion of the work

2.2 In case of Municipal Council:-

- a) The District Municipal Commissioner & Executive Engineer of Municipal Council will approve the DNIT for inviting tenders.
- b) For the approval of tender rates of all works upto Rs 50 lakhs the case will be sent to District Municipal Commissioner through Executive Engineer of Municipal Council.
- c) For the approval of tender rates of all works above Rs 50 lakhs the case will be sent to competent authority through District Municipal Commissioner and Executive Engineer of Municipal Council.

2.3 In case of Municipal Committee:-

- a) The District Municipal Commissioner & concerned Executive Engineer (as designated in Annexure-A) will approve the DNIT for inviting tenders by the respective Municipal Committee.
- b) For the approval of tender rates of all works upto Rs 50 lakhs the case will be sent to District Municipal Commissioner through concerned Executive Engineer(as designated in Annexure -A).
- c) For the approval of tender rates of all works above Rs 50 lakhs the case will be sent to competent authority through District Municipal Commissioner and concerned Executive Engineer(as designated in Annexure -A).

2.4 At the time of final completion, before releasing the final payment of the work, the Engineer-in-charge of the work shall get approval of variation and deviations of items executed in the work from the competent authority (i.e. competent to grant technical sanction of that value


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of work) and the amount of the completed work shall be within limit of administratively approved amount for that work.

- 2.5** Chief Engineer /Superintending Engineer /Executive Engineer (of respective Region/REC/RED as designated in Annexure -A) shall convene review meetings of the Officers of Municipal Council/Committee, inspect any on-going works in the Municipal Council/Committee and issue the necessary directions to the officers of Municipal Council/Committee. Further, Chief Engineer /Superintending Engineer /Executive Engineer (as designated in Annexure -A) may also collect the samples of the works for testing to ensure the quality of the work being executed in Municipal Council/Committee.
- 2.6** Executive Engineer, Municipal Engineer, Executive Officer, Secretary, Accounts Branch and Audit Branch of Municipal Council/Municipal Committee shall ensure the compliance of the above instructions and no payment shall be released without compliance of the above instructions.
- 2.7** District Municipal Commissioners shall ensure the strict compliance of these orders in true spirit by the Officers of Municipalities in their District and any kind of change/amendment in these orders can be issued at Government level only.

Place:- Chandigarh
Date:-20-01-2022

Arun Kumar Gupta,
Principal Secretary to Govt. of Haryana,
Urban Local Bodies Department

Endst. No. 456

Date:- 25-01-2022

A copy of the above is forwarded to the following for information and compliance of orders:-

1. All the Commissioners of Municipal Corporation & District Municipal Commissioners in the State of Haryana.
2. All the Chief Engineers & Superintending Engineers of Municipal Corporations in the State of Haryana.
3. All the Executive Engineers of the Municipalities in the State of Haryana.
4. All the Municipal Engineers & Junior Engineers of the Municipalities in the State of Haryana.
5. All the Executive Officers & Secretaries of the Municipalities in the State of Haryana.
6. All the Joint Director Audit, Deputy Director Audit, Resident Audit Officers & Auditors of the Municipalities in the State of Haryana.
7. All the Chief Account Officers, Senior Account Officers, Account Officers, Section Officers and Accountants of the Municipalities in the State of Haryana.


Chief Engineer,
Directorate of Urban Local Bodies
for Principal Secretary to Govt. of Haryana,
Urban Local Bodies Department

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Annexure-A

Designated officers for Implementations of Orders/Instructions issued vide memo no. 456 dated 25-01-2022

Ambala Division

Chief Engineer (Region)	Municipal Corporation	Superintending Engineer (Regional Engineering Circle)	Executive Engineer (Regional Engineering Division)	Municipal Council	Municipal Committee	District
Chief Engineer Municipal Corporation Ambala City	(1) Ambala City	Superintending Engineer Municipal Corporation Ambala City	Executive Engineer Municipal Council Ambala Sadar	1. Ambala Sadar	-----	Ambala
			Executive Engineer Municipal Corporation Ambala City (to be designated by concerned CE/SE)	-----	1. Naraingarh 2. Barara	
			Executive Engineer Municipal Council Thanesar	2. Thanesar	3. Shahabad 4. Ladwa 5. Pehowa 6. Ismailabad	
Chief Engineer Municipal Corporation Yamunanagar	(2) Panchkula	Superintending Engineer Municipal Corporation Panchkula	Executive Engineer Municipal Council Kalka	3. Kalka	-----	Panchkula
	(3) Yamunanagar- Jagadhri	Superintending Engineer Municipal Corporation Yamunanagar	Executive Engineer Municipal Corporation Yamunanagar (to be designated by concerned CE/SE)	-----	7. Radaur 8. Sadaura	Yamunanagar

Karnal Division

Chief Engineer (Region)	Municipal Corporation	Superintending Engineer (Regional Engineering Circle)	Executive Engineer (Regional Engineering Division)	Municipal Council	Municipal Committee	District
Chief Engineer Municipal Corporation Karnal	(4) Karnal	Superintending Engineer Municipal Corporation Karnal	Executive Engineer Municipal Corporation Karnal (to be designated by concerned CE/SE)	-----	9. Taraori 10. Nilokheri 11. Gharaunda 12. Assandh 13. Indri 14. Nissing	Karnal
			Executive Engineer Municipal Council Kaithal	4. Kaithal	15. Pundri 16. Cheeka 17. Kalayat 18. Siwan 19. Rajound	
Chief Engineer Municipal Corporation Panipat	5 Panipat	Superintending Engineer Municipal Corporation Panipat	Executive Engineer Municipal Corporation Panipat (EE to be designated by concerned CE/SE)	-----	20. Samalkha	Panipat

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Rohtak Division

Chief Engineer (Region)	Municipal Corporation	Superintending Engineer (Regional Engineering Circle)	Executive Engineer (Regional Engineering Division)	Municipal Council	Municipal Committee	District
Chief Engineer Municipal Corporation Panipat (Till no post of Chief Engineer is created in Rohtak Division)	6 Rohtak	Superintending Engineer Municipal Corporation Rohtak	Executive Engineer Municipal Corporation Rohtak (to be designated by concerned CE/SE)	-----	21. Meham 22. Kalanaur 23. Sampla	Rohtak
			Executive Engineer Municipal Council Bhiwani	5. Bhiwani	24. Siwani 25. Bawani Khara 26. Loharu	Bhiwani
			Executive Engineer Municipal Council Charkhi Dadri	6. Charkhi Dadri	27. Badhra	Charkhi Dadri
	7 Sonipat	Superintending Engineer Municipal Corporation Sonipat	Executive Engineer Municipal Council Gohana	7. Gohana	28. Gannaur 29. Kharkhoda 30. Kundli	Sonipat
			Executive Engineer Municipal Council Jhajjar	8. Jhajjar	31. Berl 32. Badli	Jhajjar
			Executive Engineer Municipal Council Bahadurgarh	9. Bahadurgarh	-----	

Faridabad Division

Chief Engineer (Region)	Municipal Corporation	Superintending Engineer (Regional Engineering Circle)	Executive Engineer (Regional Engineering Division)	Municipal Council	Municipal Committee	District
Chief Engineer Municipal Corporation Faridabad	8 Faridabad	Superintending Engineer-1 Municipal Corporation Faridabad	-----	-----	-----	Faridabad
			Executive Engineer Municipal Council Palwal	10. Palwal	-----	Palwal
			Executive Engineer Municipal Council Hodal	11. Hodal	33. Hathin	
		Superintending Engineer-2 Municipal Corporation Faridabad	Executive Engineer Municipal Council Nuh	12. Nuh	34. Ferozpur-Jhirka 35. Taoru 36. Punhana	Mewat

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Hisar Division

Chief Engineer (Region)	Municipal Corporation	Superintending Engineer (Regional Engineering Circle)	Executive Engineer (Regional Engineering Division)	Municipal Council	Municipal Committee	District
Chief Engineer Municipal Corporation Hisar	9. Hisar	Superintending Engineer Municipal Corporation Hisar	Executive Engineer Municipal Corporation Hisar (EE to be designated by concerned CE/SE)	-----	37. Uklana 38. Adampur 39. Barwala	Hisar
			Executive Engineer Municipal Council Hansi	13 Hansi	40. Narlaund 41. Bass 42. Sisai	
			Executive Engineer Municipal Council Fatehabad	14. Fatehabad	43. Bhuna	Fatehabad
			Executive Engineer Municipal Council Tohana	15. Tohana	44. Jakhal Mandi 45. Ratia	
			Executive Engineer Municipal Council Sirsa	16 Sirsa	46. Rania	Sirsa
			Executive Engineer Municipal Council Mandi Dabwali	17 Mandi Dabwali	47. Kalanwali 48. Ellenabad	
			Executive Engineer Municipal Council Jind	18 Jind	49. Safidon 50. Julana	Jind
			Executive Engineer Municipal Council Narwana	19. Narwana	51. Uchana	


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Gurugram Division

Chief Engineer (Region)	Municipal Corporation	Superintending Engineer (Regional Engineering Circle)	Executive Engineer (Regional Engineering Division)	Municipal Council	Municipal Committee	District
Chief Engineer Municipal Corporation Gurugram	10. Gurugram	Superintending Engineer-1 Municipal Corporation Gurugram	Executive Engineer Municipal Council Sohna	20. Sohna	52. Hally Mandi 53. Farukh Nagar 54. Pataudi	Gurugram
		Superintending Engineer-2 Municipal Corporation Gurugram	Executive Engineer Municipal Council Rewari	21. Rewari	55. Bawal 56. Dharuhera	Rewari
	11. Manesar	Superintending Engineer Municipal Corporation Manesar	Executive Engineer Municipal Council Narnaul	22. Narnaul	57. Mohindergarh 58. Kanina 59. Ateli Mandi 60. Nagal Chaudhary	Gurugram Mohindergarh

Note:-

If the post of concerned Chief Engineer (Region) or concerned Superintending Engineer (Regional Engineering Circle) is vacant then the below arrangement shall be followed:-

1 **Works having value above 2 crore:-** If the post of concerned Chief Engineer (Region) is vacant then the concerned Superintending Engineer (Regional Engineering Circle) will exercise the monitoring powers of Chief Engineer and vice versa.

2 **Works having value below 2 crore:-** If the post of concerned Superintending Engineer (Regional Engineering Circle) is vacant then the concerned Executive Engineer (Regional Engineering Division) will exercise the monitoring powers of Superintending Engineer.


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