

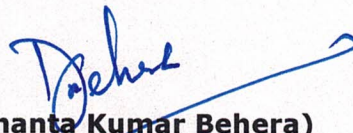
ORDER

Subject – “Policy for regularization and permitting sub-divisions in planned schemes of Improvement Trust, Model Town and Rehabilitation within Municipal Limit located within Municipal Areas of Haryana”

The Urban Local Bodies Department vide notification no. 9/32/2022-4C-II dated 22.07.2022 had notified the policy for regularization and permitting sub-divisions in Town Planning Schemes, Improvement Trust Schemes and Rehabilitation Schemes falling within Municipal Limit. This policy is valid for 6 months from the date of notification. As per clause 5(ii) of the policy, the applicant can only apply online for any relief/permission to the competent Authority. As the portal development is taking time, therefore, the Government has decided to process all such applications manually till the online portal is put in place. Hence, all the municipalities are hereby directed to accept applications physically and process them in accordance with the policy.

Further, the policy under clause 5(ii) also prescribes Form 'A' (application from regularization of illegal sub-divisions of plots) and Form 'B' (application form for fresh/new sub-divisions of plots). The prescribed Forms 'A' & 'B' are annexed with these orders for taking further action under this policy.

D.A as above.

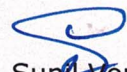

(Dusmanta Kumar Behera)
Director,
Urban Local Bodies Department,
Haryana, Panchkula

Endst No. DULB/2022/ 8370-8483

Dated: 31/08/22

A copy of the orders is forwarded to the following for information and necessary action:

1. All the Commissioners of Municipal Corporations in the State of Haryana
2. All the District Municipal Commissioners in the State of Haryana
3. The Chief Town Planner, Urban Local Bodies Department
4. All the Executive Officers of Municipal Councils in the State of Haryana
5. All the Secretaries of Municipal Committee in the State of Haryana
6. General Manager (IT) for uploading on the website of the Department.


Sunil Verma,
Assistant Town Planner,
for Director, Urban Local Bodies,
Haryana, Panchkula

Form A

Application form for Fresh Sub-division of plots in planned schemes

GENERAL

1. Name of Applicant	=	
2. Correspondence Address	=	
3. Phone Number	=	
4. Email ID	=	

SITE DETAILS

1. Property ID (Tax)	=	
2. Attach last 3 years	=	
	=	
	=	
3. Plot address	=	

4. Type of scheme	=	1. Town Planning Schemes	Please tick <input type="checkbox"/>
	=	2. Improvement Trust	<input type="checkbox"/>
	=	3. Rehabilitation Scheme	<input type="checkbox"/>

5. Attach Original Layout of Plot showing the proposed plot for Sub-divisions (showing present built up (if any), Parking bays, HT Line, Gas pipeline, water & sewer line etc) =

6. Area of Plot (in Sqm)(Original)	=	
7. Road width abutting plot (width) in meters	=	
8. No. of Subdivision proposed	=	
9. Area of sub-divided plots	=	(i)
		(ii)
		(iii)

10. Attach Layout of Proposed Subdivision of Plots
11. Attach ownership proof/ allotment letter

Name of the Applicant:
Address:
Email Id:

Signature
Date

Form B

Application form for Regularization of existing Sub-division of plots in planned schemes

GENERAL

1. Name of Applicant =
2. Correspondence Address =
3. Phone Number =
4. Email ID =

SITE DETAILS

5. Property ID (Tax) =
6. Attach last 3 years =
- =
- =
7. Plot address =

8. Type of Scheme =
1. Town Planning Schemes ☐
2. Improvement Trust ☐
3. Rehabilitation Scheme ☐

9. Attach Original Layout =
10. Area of Original Plot (in Sqm) =
11. No. of Subdivision from original plot =
12. No. of Sub-divided plots applied for regularization =
13. Area of sub-divided plots for regularization =
- (i)
- (ii)
14. Attach Layout of Subdivided plot on original plot layout =
15. Attach ownership proof of sub-divided plot(s) = (i)
- (ii)
16. Width of abutting roads in meters =

Name of the Applicant:

Address:

Email Id:

Signature

Date